

CYNGOR Y CYMUNED –LLANFERRES – COMMUNITY COUNCIL
Minutes of the General Meeting Held Thursday 9th January 2014

Present: Cllr. David Jones (Chair), Cllr. Rob Armstrong, Cllr. Jac Armstrong, Cllr. Margaret Davies, Cllr. Rob Jones, Cllr John Almond, Cllr D Twomey, Cllr. Yvonne Foden-McCorry, Cllr Martyn Holland, members of the public and the Clerk, Mrs Dillon.

1. **Apologies:** Cllr. Olive Parry
2. **Declarations of Interest** - *Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.* None declared.
3. **Meeting Open to Public** – It was requested that the Community Council ask the County Highways Department to send a road-sweeper down the Maeshafn Hill to Llanferres to clear the debris from the road. *Agreed*
4. **County Councillor's Report** - Cllr Holland reported on the following:
 - a) The local Police have reported a number of break-ins (sheds and outbuildings) in Maeshafn.
 - b) A County Council team are looking into the flooding issues on Forestry Road. There are currently two speed measurements being taken on Forestry Road.
 - c) The potholes, reported on the Pen y Waen Road have now been filled in.
 - d) Cllr Holland had reported that there was funding available for Projects in the Ruthin area and it was agreed to submit a costing for street furniture and orchard trees, for him to take forward for application.
 - e) It has been reported that the Queen's Baton is to come to the area. We await further information regarding the route.
 - f) Cllr Holland reported that all new owners of parts of 'Big Covert' have been asked to submit a planning application if they are considering erecting a summerhouse/log cabin etc. This follows concerns raised on indiscriminate buildings in privately owned forestry across Wales.

The Chairman thanked Cllr Holland for his report.

5. Minutes of the Last Meeting

The Minutes of the General Meeting held on 14th November 2013 were received and signed as a correct record by the Chairman subject to the following amendments:

Item 4d - County Councillor's Report 'A further saving of £3.5 million will be required next year.' *Should read "A further saving of £5 million will be required next year."*

Item 4k - County Councillor's Report 'This will be reported to the Environmental Agency for investigation.' *Should read 'This will be reported to the Environmental Enforcement Department of the Denbighshire County Council for investigation.'*

Item 7 – Community Open Space 'The logs will be left for burning and brushwood left for insects.' *Should read 'The logs will be left for residents to take and the brushwood taken away.'*

Item 20 – Correspondence List 'Spelling error 'Gland Clwyd' *should read 'Glan Clwyd'.*

6. Matters Arising

St. David's Award – the nomination for a Citizenship Award is ongoing. Submissions cannot be made before June 2014.

Fly-Tipping Maeshafn – this has now been removed.

Cae Derwen – two vehicles have been left parked in the 'turning circle'. As these are contractors working in a local property it is hoped that this is only temporary.

7. Reports from Other Meetings Attended – None noted

8. **Maintenance in the Community** – The Water Fountain tap is dripping but the water is currently switched off for the winter. This will be looked at in the spring when the water supply is restored.
9. **Red Telephone Kiosks – Information Boards** – no update as yet.
10. **Risk Assessment** – the current list, which requires amendment will be addressed at the next meeting. **Agenda Item next Meeting*
11. **Landscape Project – Memorial Stone** – work is still ongoing. Consideration may be given to re-dedicate the Memorial Stone, once the work is complete.
12. **Community Council Website** – the Grant for the Website has now been received and it was agreed that the formal minutes should now be added. The Clerk attended the Clerk's Meeting and the content of the Website corresponded with that circulated to the Councillors previously. Further investigation is required concerning the archive records and the capability of the Website to accommodate this.
13. **Training and Finance** – The Training Schedule for 2014 has been received from 'One Voice Wales'. The Denbighshire County Council have circulated the dates for the 2014 Training Workshops.
14. **Precept Requirements** – The Precept requirements were discussed and it was agreed that the Precept for 2014/2015 would be £7995. This will be conveyed to the Denbighshire County Council. This included a sum set aside for Election Expenses. The Clerk's remuneration will be dealt with as Part 11.
15. **Bills** –

	HMRC (January)	£29.40
	Clerk's Salary (Direct Debit)	£**
	Welsh Water Authority (Direct Debit)	£16.61
16. **Community Open Space Signage** – together with the previously mentioned signage it was agreed that we should install a dual purpose (Dog Fouling/Refuse) Bin at the Cae Gwyn entrance to the Playing Field.
17. **Planning Matters**
 21/2013/1564 Proposal: Erection of a wood store, summerhouse, patio roofed area and creation of a small lake
 Location: Ty'n yr Ynn Maeshafn
Resolved: the paperwork was passed to the Chairman. This matter could not be discussed as it was not an Agenda Item. The Clerk will request an extension for response.
18. **Maeshafn Playing Field** – Currently an enquiry is being investigated with regard to a right of way and the boundary lines.
19. **Updating the Standing Orders** – It was agreed that as the new document was onerous, that the Councillors should study the current Standing Orders and decide whether or not any additions need to be made. The formal changes can then be made during the Annual Meeting in May 2014.
20. **Correspondence list** – together with items of correspondence discussed above and other minor items of information, the following were received
 - a) That should Denbighshire County Council hold a local Training Course for the 'Code of Conduct', then it should be a shared course, possibly held in Llanarmon, for Llandegla, Llanferres and Llanarmon Community Councils.
 - b) Information regarding the launch of a new Anti-Dog Fouling campaign to reduce dog fouling in public areas throughout Denbighshire.

- c) A list of candidates to be representative on the Betsi Cadwalader University Health Board Stakeholder Reference Group. *Resolved: Cllr Jac Armstrong kindly agreed to circulate the information to all Councillors who would reply to the Clerk to respond accordingly.*
- d) An invitation for the current Chairperson to be put forward as a candidate to attend a Buckingham Palace Tea Party, this in recognition of past service.

E-Mail Documentation
From 'One Voice Wales'
 Information regarding 'Wales Remembers'

21. Other Matters Brought to Councillor's attention:

- i) The Denbighshire County Salt Wagon should be requested to travel as far as the Caravan Park on Forestry Road.
- ii) There is a faulty streetlight situated in Rectory Lane (Reported).
- iii) The 'For Sale' sign for a home situated in the Glebe has been attached to a County Council signpost, on the main road.

22. Date of next Meeting: Thursday 13th February 2014 in Llanferres Village Hall.

Part 11 There then followed a Part 11 Meeting when all public, press and the Clerk were asked to leave the Meeting:

Date: Chairman

Part 11 – To discuss the Clerk's Salary (Recorded by Cllr John Almond)

Four options were considered:

- 1. No increase due to present financial constraints.
- 2. Increase on a percentage basis.
- 3. Agreed sum increase.
- 4. Increase the number of hours allocated to the Clerk for her Council duties.

After considerable discussion, it was resolved that the Clerk should be paid an extra hour per month. It was felt that this would benefit both Clerk and Council in so far as it would increase the Clerk's remuneration and give her additional time to carry out her duties.

There was no other business to discuss and the meeting came to an end.

Date: Chairman