

CYNGOR Y CYMUNED – LLANFERRES – COMMUNITY COUNCIL  
Minutes of the Annual General Meeting Held Thursday 12<sup>th</sup> MAY 2016

**Present:** Cllr. David Jones (Chair), Cllr John Almond, Cllr D Twomey, Cllr. Rob Jones, Cllr Yvonne Foden-McCorry, Cllr Jac Armstrong, Cllr. Rob Armstrong, Cllr Martyn Holland, County Councillor and the Clerk, Mrs. Dillon. Members of the public were present.

- 1 **Apologies:** Cllr. Margaret Davies, Cllr Adrian Walls
- 2 **Appointment of Chairman** - Cllr David Jones was nominated as Chairman and this was unanimously approved. The Declaration of Acceptance of Office was signed.
- 3 **Appointment of Vice-Chairman** – Cllr John Almond was nominated as Vice-Chairman and this was unanimously approved. The Declaration of Acceptance of Office was signed.
- 4 **Meeting Open to the Public** – a resident of Maeshafn (Peter Williams) brought up the Village green in Maeshafn and it's deterioration. In the past, the green had been maintained by Green Thumb. It was agreed to request Dr. Hugo Watts to visit the area and to give a cost of cutting and maintaining the areas owned by the Community Council. It was also noted that the County Council had destroyed the grass on the Junction Triangle in the Village. This followed the deposits of road salt on the area instead of in the Salt Bin. The County has accepted responsibility. It was assumed that up to twenty children currently use the Maeshafn Play Area, which is also maintained through the Community Council and a volunteer.
- 5 **Declarations of Interest** - None declared.
- 6 **County Councillor's Report** – Cllr Holland raised the following:
  - a) The County Council is currently carrying out maintenance road works. The B5340 is currently being 'patched'.
  - b) Councillor Holland confirmed that 'speed bumps' have now been placed down Village Hill in Llandegla and the village has now opened its Community Shop and Café. The Church, St. Tecla's has opened its Information Centre and still offers refreshments all day. There are also toilet facilities within the Church.
  - c) It is hoped that further information boards can be obtained to place in both Llanarmon and Llanferres Churches.
  - d) A Broadband Meeting is to take place at a future date to discuss the issues of providing broadband and fibre optic in the area.
  - e) The Highways Department with Cllr Holland has inspected Forestry Road Llanferres and is liaising with the land owner to resolve the excess water problems.
  - f) The potholes to the slip road into Cae Derwen have been filled in.
  - g) A question has been raised as to the ownership of the trees/hedgerow between the School ground and footpath to the Church from Rectory Lane.
  - h) A discussion needs to take place to resolve the issue of the Community Field water (excess) going over the top of the road at Tyn Llan and running down the roadway.
  - i) The Audit carried out on the Denbighshire County Council reflected well for the County.
  - j) During a recent Scrutiny Meeting, the grass cutting of verges was discussed. This will not take place in the area until July/August. This may render some lanes difficult to drive through.

The Chairman thanked Cllr Holland for his comprehensive report.
- 7 **Mins of Meeting Held 21st April 2016** - The Minutes of the General Meeting held on 21st April 2016 were received and signed as a correct record by the Chairman.
- 8 **Matters Arising** – A letter of apology will be sent by the Clerk to the landowner for the oversight of not asking her permission or informing her of the installation of the 'No Parking' Sign in Cae Derwen.
- 9 **Code of Conduct** – the Standing Orders are now out of date and will require updating.

- 10 Local Resolution Protocol** – following the summarisation by the Chairman, the Community Council supported it in principle. *Resolved: this response was forwarded to Gary Williams Denbighshire County Council.*
- 11 Model for New Financial Regulations (Wales)** – withdrawn due to changes required to reflect the Welsh regulations.
- 12 Maintenance in the Community** – during the future months, we may need to clear out the gully alongside Maes Ysgawen.
- 13 Red Telephone Kiosk** – no update
- 14 Risk Assessments** – a schedule and a new form is to be drafted for carrying out the Risk Assessments in the Community next Agenda\*.
- 15 Maes Ysgawen– Community Open Space** – the wild flower meadow will be reviewed at the end of the year.
- 16 Training & Finance Issues** – no issues raised
- 17 Acceptance of the Accounts for Year Ending March 2016** – the accounts were ratified by the Community Council and signed and dated by the Chairman and Clerk.
- 18 Bills**
- |                               |         |
|-------------------------------|---------|
| HMRC (May)                    | £38.40  |
| Clerk’s Salary (Direct Debit) | £***    |
| DVSC Annual Membership        | £15.00  |
| AON Insurance Renewal         | £648.56 |

The current Insurance documentation has been checked and all aspects are covered.

- 19 Planning Matters** – none raised
- 20 Maeshafn Play Area** – the Play Equipment on site will be inspected shortly for risk assessment and maintenance issues.
- 21 Correspondence list** – the following correspondence, together with items of correspondence discussed above was received:
- The date for the Ruthin Cluster Meeting is confirmed as 19<sup>th</sup> May in Ruthin. *The Community Council wishes to put forward the Welsh Language as an Agenda item.*
  - JDH Services – Internal Auditor. Notification that the RFO must ensure that the Annual Return is certified and signed by the Community Council then waits the date of Internal Audit.
- E-Mailed Documentation
- One Voice Wales – Recall of the Model Financial Regulations. It has been found that there are a number of technical references in the regulations that need to be changed to make the regulations Wales specific.
  - Consultation: The Well Being of Future Generations and what it means for your Audit. The new Audit Approach.
  - Chairing Skills Training. To be held in Abergele Town Hall Offices on Wednesday 25<sup>th</sup> May 6.30-9.00pm.
- 22 Other Matters Brought to Councillor’s attention:**  
Telephone poles situated on our land. Is there a payment due?  
It was thought that the Notice Boards in the Bus Shelter had been changed. This is not confirmed.
- 23 Date of next Meeting:** A General Meeting is scheduled to take place on Thursday 9<sup>th</sup> June 2016 at **7:30** pm in Llanferres Village Hall.

Date: .....

Chairman .....