

CYNGOR Y CYMUNED –LLANFERRES – COMMUNITY COUNCIL
Minutes of the Meeting Held Thursday 11th September 2014

Present: Cllr. David Jones (Chair), Cllr. Margaret Davies, Cllr John Almond, Cllr. Rob Jones, Cllr D Twomey, Cllr. Rob Armstrong, Cllr Adrian Walls. Members of the public, Cllr Holland, County Councillor and the Clerk, Mrs Dillon.

Apologies: Cllr Jac Armstrong, Cllr. Yvonne Foden-McCorry

1. **Declarations of Interest** - none declared.
2. **Casual Vacancy** – There were two candidates: Mr Adrian Walls was duly elected with 145 votes with Mr Bob Barton achieving 47 votes. The overall turnout was 31% of the electorate. A vote of thanks was given by the Chair to the staff present all day and during the count.
3. **Meeting Open to Public** – no items was raised.
4. **County Councillor’s Report** - Cllr Holland gave the following information:
 - a) The County Council was still working through the Budget process. School transport issues were under discussion as to what savings could be achieved. Also under discussion was a friendly merger with the Conwy Authority. If this goes ahead there could be changes in area boundaries and this could reflect on the configuration of community councils in the Denbighshire area.
 - b) Forestry Road still appears to be effected by very large inappropriate vehicles using the road and being unable to turn around.
 - c) Concerns were expressed about vehicles parking in the ‘pull in’ areas of the road and a notice was to be placed in the ‘News and Views’ to try to deter the public was using these important ‘passing places’ as parking areas.
 - d) The North Wales Trust has now taken over the redundant offices in Aberduna Quarry.
 - e) The Flower Show held in Llanferres on Saturday 6th September was a great success and well attended. There were a record number of entries into the Show.
 - f) Cllr Holland reported on the BBC’s filming of the village of Llanarmon linked to the programme regarding Rural Communities.

The Chairman thanked Cllr Holland for his comprehensive report

5. **Declaration of Acceptance of Office** – on his arrival at the meeting, Cllr Adrian Walls signed the Declaration of Acceptance of Office as Councillor to Llanferres Community Council.
6. **Mins of Meeting Held 10th July 2014** - The Minutes of the General Meeting held on 10th July 2014 were received and signed as a correct record by the Chairman.
7. **Matters Arising** - the following matters were discussed:
 - a) GreenThumb offered an alternative figure for the maintenance of the Green at Maeshafn, but the Community Council considered the cost too high. *Resolved: the Clerk will respond.*
 - b) The matter of ensuring that the pathway to the Church on the Glebe estate is 4metres wide was to be pursued.
8. **Planning Matters:** The following Certificates of Decision were recorded:

21/2014/0591 Proposal: Installation of a single BT Telecommunication Cabinet – painted green. Location: Pavement north of Star Croft Ruthin Road Llanferres. GRANTED

21/2014/0800 Proposal: Replace a flat roof with a pitched roof on single storey extension. Location: Rock View Cottage Maeshafn GRANTED
9. **Maeshafn Play Area** – no update

- 10. Reports from Other Meetings** – Cllr Margaret Davies attended the ‘Introduction to Community Engagement’ held in Mold on the 24th July 2014. Cllr Yvonne Foden McCorry was also to attend. The relevant information sheets will be circulated to the Community Councillors. Invoice for £60 was presented.
- 11. Maintenance in the Community** – The chains on the swings in the Maeshafn Play Area will require replacing – ongoing.
The downspout will require replacing on the Bus Shelter at the bottom of Tyn Llan - ongoing
No update for a use for the Telephone Kiosk in Maeshafn.
No update regarding the hard standing beneath the Notice Board at Tafarn-y-Gelyn.
- 12. ‘Cold Calling’ in the Community** – still awaiting further information.
- 13. Risk Assessment** – the Community Council will be carrying out the Risk Assessment in view of new information from One Voice Wales, which now includes detailed financial risks.
Resolved: the Clerk will access a copy of a template.
This will also include the new furniture on the Open Space (also Insurance inclusion) and the new responsibility for ensuring the culvert between the Open Space and the Playing Field is kept clear.
- 14. Memorial Stone** - the service for the Re-Dedication of the Stone, arranged for the 3rd August 2014, took place and was well attended. The newly engraved slate was installed but it was brought to the Community Council’s attention that one name had been omitted. This will be rectified as soon as possible but will incur additional cost. *Cllr Rob Armstrong will take the lead on this matter.* The Community Council has accepted a donation of £500 from the Village Hall Committee towards the cost of the additional engraved slate. The Invoice of £1192.00 for the Slate works has been received.
- 15. Field Adjacent to the School – Community Open Space** – The Interpretations Boards, to be arranged by Cadwyn Clwyd were discussed at a site meeting with the Board Designer. The finished Board should suggest how we hope the field will look in the future. Sketches will be circulated for discussion at the next meeting. The Community Council will bear the cost of the lectern style stand. The seating is now in place, thanks to a donation of seven bags of cement from ‘ ‘ Mr Tim Healy. *Resolved to send a letter of thanks.*
The Community Council needs to consider a plan of maintenance for the field. In this regard, a set of perimeter markers is required to denote the work area. *Resolved: Cllr Armstrong will approach the contractor who maintains the Churchyard to enquire if he would wish to expand his workload and include the Open Space.* In the meantime, the dock leaves need to be cut down and a general ‘tidy up’ to take place.
- 16. Training Issues** – Future dates:
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| All Councillors | Planning Workshop | 17 th July 2014 |
| Cllr Yvonne Foden McCorry | ‘One Voice Wales’ | *18 th July 2014 |
- * Cllr Foden McCorry was unable to gain access to the building. The Invoice for £30.00 has been received. *Resolved: to request a credit due to no access indicated to building.*
- 17. Bills -**
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| HMRC (September) | £32.20 |
| Clerk’s Salary (Direct Debit) | £** |
| ‘One Voice Wales’ Training Course | £60.00 |
| Blackwells Stonecraft Ltd. | £1192.00 |
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| <u>Received:</u> | Grant Village Hall Committee | £500.00 |
| | Credit from H. M. Customs (VAT) | £201.90 |
| | Credit due from Audit Commission | £30.00 |

- 18. Finance Issues** – The External Auditors have now returned the Accounts for ratification by the Community Council with the following comments:
- i) The Council did not approve a Risk Assessment, which included financial risks.
 - ii) The Council did not formally set or approve a sufficiently detailed Budget for 2013/2014.

The Community Council accepted the 'clean' Report and noted the comments. The Audit Report was duly signed by the Chair and will be returned to the Auditors for the Notice of Conclusion to be issued.

- 19. Correspondence list** – together with items of correspondence discussed above and other minor items of information, the following were received:
- a) 'One Voice Wales' - information regarding the Motions, eight in all, to be put forward for the Annual General Meeting to be held on Saturday, 4th October 2014. *Resolved: the Community Council discussed the Motions and agreed to support Motion 1 from Pentyrch Community Council, with 'No Comment' on Motions 2 from Carmarthenshire Area Committee and 3 from Caldicot Town Council. They did not support Motion 4 from Tredegar Town Council but supported Motion 5 Cynwyl Elfed Community Council, Motion 6 from Barry Town Council, Motion 7 from Felinheli Community Council. They also agreed with Motion 8, 'One Voice Wales', who will uplift their membership fees by up to 3% in the financial year 2015-16.*
 - b) E-Mail documentation included an invitation to Denbighshire County Council's Bio-Diversity Officer, Ms Elizabeth Webster and the Champion Officer Mr Huw Jones to attend the October Meeting to discuss grass cutting. The October Meeting will commence earlier at 7.pm.

20. Other Matters Brought to Councillor's attention:

- i) An amount of hardcore has been dropped on the Pen y Waen Road, near Fron Hen and has been subsequently tarmaced over, causing a large lump in the road surface.
- ii) A question has been raised as to why the Denbighshire County Council have charged the Community Council for the use of the Village Hall for the Election when the fee is waived for Community Council meetings.
- iii) The Llanferres Playing & Recreational Area has been awarded the Green Flag again this Year. *Resolved to send congratulations to the Association.*
- iv) *Resolved to send congratulations to the School for the excellent Estyn Report.*

- 21. Date of next Meeting:** General Meeting on Thursday 9th October 2014 in Llanferres Village Hall.

Please note: this Meeting will commence at 7:00pm.

Date:

Chairman